

Applications		Monthly Dates for Open 2019 Courses									Anytime Private Courses (ask for dates)					
Course	Days	Same scheduled date per person (exc. VAT)				Scheduled level	Aug dates	Sep dates	Oct dates	Nov dates	Dec dates	1-TO-1 HALF DAY (exc. VAT)	1-TO-1 FULL DAY (exc. VAT)	Per group per day (exc. VAT)		
		1	2	3	4									max 3	max 6	max 10
Word	1 day	£200	£150 pp	£125 pp	£100 pp	Introduction	12	9	2	5	3	£200	£295	£395	£495	£595
						Intermediate	13	10	3	6	4					
						Advanced	14	11	4	7	5					
Excel	1 day	£200	£150 pp	£125 pp	£100 pp	Introduction	14	11	9	13	9	£200	£295	£395	£495	£595
						Intermediate	15	12	10	14	10					
						Advanced	16	13	11	15	11					
PowerPoint	1 day	£200	£150 pp	£125 pp	£100 pp	Introduction	29	26	28	28	12	£200	£295	£395	£495	£595
						Advanced	30	27	29	29	13					
Office 365 Hands-On	1 day	£250	£200 pp	£150 pp	£125 pp	Migration	23	20	15	25	16	£275	£355	£495	£595	£695
Visio	1 day	£250	£200 pp	£150 pp	£125 pp	Introduction	15	16	17	14	9	£275	£355	£495	£595	£ ask
						Advanced	16	17	18	15	10					
Access	1 day	£250	£200 pp	£150 pp	£125 pp	Introduction	21	23	28	26	16	£275	£355	£495	£595	£ ask
						Intermediate	22	24	29	27	17					
						Advanced	23	25	30	28	18					
MS Project	1 day	£250	£200 pp	£150 pp	£125 pp	Introduction	19	17	21	19	11	£275	£355	£495	£595	£ ask
						Advanced	21	19	23	21	13					
Excel VBA & Access VBA	2 days	£625	£475 pp	£400 pp	£ ask	Excel VBA	19 - 20	18 - 19	16 - 17	19 - 20	16 - 17	-	£450	£575	£675	£ ask
						Access VBA	27 - 28	26 - 27	29 - 30	26 - 27	18 - 19		(Cost per day. 2 days recommended)			
Crystal Reports	2 days	£750	£550 pp	£ ask	£ ask	Introduction	12 - 13	12 - 13	9 - 10	12 - 13	10 - 11	-	£595	£750	£ ask	£ ask
						Advanced	21 - 22	24 - 25	22 - 23	21 - 22	17 - 18		(Cost per day. 2 days recommended)			
Photoshop or InDesign	1 day	£345	£300 pp	£250 pp	£ ask	Level to suit	call / mail	call / mail	call / mail	call / mail	call / mail	-	£425	£695	£795	£ ask
						Level to suit	call / mail	call / mail	call / mail	call / mail	call / mail					

Call 0141 303 8430 to book or enquire - or email enquiry@etopiatraining.co.uk

Etopia Training, The Pentagon Centre, 36 Washington Street, Glasgow, G3 8AZ



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